



1111 E. 11TH ST. // HTX 77009
832.962.7656
MON-SAT 7AM-10PM // SUN 7AM-5PM

ALLIES MEMORANDUM OF UNDERSTANDING

Memorandum of Understanding between A 2nd Cup and _____

A 2nd Cup and _____ are entering into this understanding for the purpose of providing mutual support to fight human trafficking in Houston.

Requirements for Allies

- + At least 50% of work is related to anti-human trafficking efforts
- + At least one staff member based in Houston
- + Opportunities for volunteers to engage in the work of the organization
- + Provide a main point of contact to engage with A 2nd Cup
- + Complies with all applicable Federal and State of Texas licensing authorities' laws, rules, and regulations regarding records and governmental records.

_____ Commitment

- + Hold meetings and events at A 2nd Cup when appropriate
- + Identify partnership on website and/or materials where applicable
- + Share A 2nd Cup events with your networks upon request
- + Choose A 2nd Cup gift cards as prizes or thank-you's rather than other local or national coffee shops
- + Submit chosen events for the A 2nd Cup calendar (in-shop and online) by the 20th of every month
- + Representative present for at least one HT101 event per year
- + Inform A 2nd Cup of any changes to organizational structure, programming, personnel, or point of contact in a timely manner
- + Respect A 2nd Cup's staff members, volunteers and place of business

A 2nd Cup Commitment

- + Display Ally's mission and contact information at A 2nd Cup
- + Display Ally's events on A 2nd Cup's calendar (in-shop and online) when submitted on time
- + Include Ally as a partner in the Split Shot program
- + May include Ally in A 2nd Cup's holiday Giving Tree, if working directly with survivors
- + Provide free use of event space (for 75-100 people max) as available (first-come; first served basis) // Ally must purchase food + drink or encourage guests to purchase food + drink
- + Provide free brewed coffee for events upon request as we are able
- + Event sponsorship as we are able
- + Provide 10% off food and drink purchases for staff of Allies - must be able to show some form of proof of employment

Mutual Commitment



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- + Each party to this MOU is an independent contractor and this MOU does not constitute a joint venture, partnership or other relationship between the parties.
- + Neither party assumes liability for the acts or omissions of the other.
- + Nothing in this MOU shall limit the right of either party to affiliate or contract with other service providers.
- + This MOU may be terminated by either party at any time.
- + This MOU can be expanded, modified, or amended, as needed, at any time by A 2nd Cup to be agreed upon and resigned by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as follows:

_____	_____	_____
Ally Executive Director Name	Ally Executive Director Signature	Date
_____	_____	_____
Ally Point of Contact Name	Ally Point of Contact Signature	Date
_____	_____	_____
A 2nd Cup Executive Director Name	A 2nd Cup Executive Director Signature	Date