



1111 E. 11TH ST. // HTX 77009  
832.962.7656  
MON-SAT 7AM-10PM // SUN 7AM-5PM

# ALLIES MEMORANDUM OF UNDERSTANDING

Memorandum of Understanding between A 2nd Cup and \_\_\_\_\_.

A 2nd Cup and \_\_\_\_\_ are entering into this understanding for the purpose of providing mutual support to fight human trafficking in Houston.

## Requirements for Allies

- + At least 50% of work is related to anti-human trafficking efforts, or serving clients with significant vulnerabilities to trafficking
- + At least one staff member based in Houston
- + Provide a main point of contact to engage with A 2nd Cup
- + Complies with all applicable Federal and State of Texas licensing authorities' laws, rules, and regulations regarding records and governmental records
- + Must not restrict client service based on gender, sexuality, religion, race, ability, disability, and criminal record
- + Must have participated in or be willing to participate in trauma-informed training

## Ally Commitment

- + Schedule one quarterly meeting/check-in with Program Director @ A 2nd Cup to discuss partnership opportunities
- + Promote three\* A 2nd Cup events or opportunities on social media platforms, and or newsletter every quarter
- + Identify partnership on website and/or materials where applicable.
- + Hold meetings and events at A 2nd Cup when appropriate
- + Submit chosen events for the A 2nd Cup calendar (in-shop and online) by the 20th of every month
- + Agree to ensure all language and vocabulary used by the organization is inclusive and reflective of the HRRRC's human trafficking lexicon
- + Submit presentations or content to A 2nd Cup Staff for review prior to any events being held in the event space
- + Choose A 2nd Cup gift cards as prizes or thank-yous rather than other local or national coffee shops
- + Share and promote the Split Shot and any relevant events during the month in which your agency is featured as the Split Shot partner on social media platforms, newsletter, or other communication

*\* Events may be limited due to COVID-19 restrictions*

## A 2nd Cup Commitment

- + Display Ally's mission and contact information at A 2nd Cup
- + Display Ally's events on A 2nd Cup's calendar (in-shop and online) when submitted on time
- + Include Ally as a partner in the Split Shot program



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## ALLIES MEMORANDUM OF UNDERSTANDING

- + Provide free use of event space (for 75-100 people max) as available (first-come; first served basis) // Ally must purchase food + drink or encourage guests to purchase food drink
- + Provide 10% off food and drink purchases for staff of Allies - must be able to show some form of proof of employment
- + \$250 in-kind donation of pastries or drinks

### Mutual Commitment

- + Each party to this MOU is an independent contractor and this MOU does not constitute a joint venture, partnership or other relationship between the parties
- + Neither party assumes liability for the acts or omissions of the other
- + Nothing in this MOU shall limit the right of either party to affiliate or contract with other service providers.
- + This MOU may be terminated by either party at any time
- + This MOU can be expanded, modified, or amended, as needed, at any time by A 2nd Cup to be agreed upon and resigned by all parties

IN WITNESS WHEREOF, the parties hereto have executed this agreement as follows:

\_\_\_\_\_  
Ally Executive Director Name

\_\_\_\_\_  
Ally Executive Director Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ally Point of Contact Name

\_\_\_\_\_  
Ally Point of Contact Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
A 2nd Cup Executive Director Name

\_\_\_\_\_  
A 2nd Cup Executive Director Signature

\_\_\_\_\_  
Date